



OFFICE OF THE VICE PRESIDENT FOR INFORMATION TECHNOLOGY  
POST OFFICE BOX 8122  
STATESBORO, GEORGIA 30460-8122  
TELEPHONE (912) 478-1294  
FAX (912) 478-7720

## VIRTUAL PRIVATE NETWORK (VPN) POLICY

Area: University  
Subject: Network  
Applies To: University  
Sources: Vice President for Information Technology

Number:  
Issued: 5/11/2006  
Revised: n/a  
Page(s): 2

### I. Purpose

Virtual Private Networking (VPN) services are offered by Georgia Southern University to provide secure network communication and extend local network access to offsite locations. The purpose of this policy is to provide guidelines for the Remote Access IPSec VPN that support the Georgia Southern University's [Computer Use Policy](#) and the [Security Standards and Procedures Policy](#).

### II. Policy Statement

Approved Georgia Southern University employees and authorized third parties (customers, vendors, etc.) may utilize VPN services in accordance with the following statements:

1. It is the responsibility of users who are authorized to use VPN services to ensure that unauthorized users are not allowed access to Georgia Southern University internal networks.
2. When actively connected to the campus network, VPNs will force all traffic to and from the PC over the VPN tunnel; all other traffic will be dropped.
3. Dual (split) tunneling is NOT permitted; only one network connection is allowed.
4. VPN gateways will be set up and managed by Georgia Southern University Network Services.
5. All computers connected to Georgia Southern University internal networks via VPN must use the most up-to-date anti-virus software; this includes personally owned computers.

6. VPN users will be automatically disconnected from Georgia Southern University's network after thirty minutes of inactivity. The user must then log on again to reconnect to the network. Pings or other artificial network processes are not to be used to keep the connection open.
7. The VPN concentrator is limited to an absolute connection time of 24 hours per user connection.
8. Only Georgia Southern Network Services approved VPN clients may be used.
9. By using VPN technology with computers that are not Georgia Southern-owned, users must understand that their machines are a de facto extension of Georgia Southern.

### **III. Exclusions**

There are no exclusions. This policy applies to all Georgia Southern University employees, contractors, consultants, temporaries, and other workers, including all personnel affiliated with third parties utilizing VPNs to access the Georgia Southern University network (GSNet).

### **IV. Procedures**

Information Technology Services will provide a VPN access application process and will be the sole grantors of authorization to access VPN services.